



# CITY OF FORT MORGAN

## JOB DESCRIPTION

### APPRENTICE LINEMAN

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**FLSA STATUS:** Non-Exempt

**SALARY GRADE:** FM13

**DIVISION:** Utilities

**DEPARTMENT:** Light & Power

**SUPERVISOR:** Light & Power Superintendent, Construction  
Supervisor/Foreman, Lead Lineman, Journeyman Lineman

**APPROVED BY:** Human Resources

**DATE:** 05/09/2023

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#### **POSITION SUMMARY**

Under the direction of the Light & Power Superintendent, the Construction Supervisor/Foreman, the Lead Lineman and/or the Journeyman Lineman, performs numerous duties under supervision of a qualified person including construction, maintenance, service work and other related and assigned duties.

#### **SAFETY SENSITIVE POSITION:**

This position has been defined as a safety-sensitive position and the employee in this position is subject to DOT required pre-employment drug testing, and random drug and alcohol testing.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Frequently constructs overhead and underground electrical lines which includes, but is not limited to, digging poles and anchor holes, framing poles, setting poles and anchors, stringing, sagging and connecting conductors, installing pad mount gear and underground conductors and related tasks of new construction on energized and de-energized lines.
- Install, remove and maintain all types of electric line equipment and apparatus as required or directed. Before an Apprentice Lineman is able to work on energized equipment, he/she will have to become a hot Apprentice and work under the direct supervision of a Journeyman Lineman. Electric shock could occur unless all safety procedures are followed. Must be able to work on energized lines and equipment on a 15 kv system.
- Frequently performs various duties related to customer service including reading of meters, making service changes, troubleshooting service outages, disconnecting and connecting services, voltage testing and locating underground lines. These duties are qualified in the Merchant Job Training Apprenticeship in step advancements.

- Frequently maintains both overhead and underground electrical systems by replacing damaged transformers, breakers, regulators, conductors, insulators, poles, switch gear and related equipment on energized and de-energized lines. These duties are qualified in the Merchant Job Training Apprenticeship in step advancements.
- Performs related duties to line construction that includes accounting for materials used, stocking trucks, loading and unloading materials and inspecting distribution and transmission lines for necessary maintenance.
- Periodically serves "ON CALL."
- Drives and operates a line truck with various types of equipment attachments, such as hydraulic derrick, trencher, fault locator and bucket trucks.
- Recommends measures to improve construction and maintenance methods, equipment performance and quality of products used.
- Suggests changes in working conditions and use of equipment to increase efficiency.
- Performs switching operations on the utility's electric system as well as transmission switching for Western Area Power Association as requested.
- Submits all required paperwork as needed to comply with the City's policies and regulations.
- Replaces burned out streetlights, starters and photoelectric cells.
- Trims trees.
- Attends Department safety meetings and follows safe practices.
- Inspects vehicles and equipment and performs minor maintenance.
- Responds to after-hours calls for service as available.

## **SUPERVISORY RESPONSIBILITIES**

None.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

### **Education and/or Experience:**

- High school diploma or equivalent.
- Must meet Merchant Job Training Apprenticeship.
- Trained in pole top and bucket truck rescue.

### **Mathematical Skills**

Must meet the Merchant Job Training Apprenticeship standards for math.

### **Language Skills**

Ability to read and interpret documents such as safety rules, operating and maintenance instruction and procedure manuals.

### **Certificates, Licenses, Registrations**

- Possession of a valid Class B Colorado Commercial Driver's License with appropriate endorsements preferred. Must have at least a CDL instruction permit prior to employment and obtain the CDL license within 90 days of employment.
- Valid CPR and First Aid Certifications.

### **REASONING ABILITY**

- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram forms.
- Ability to deal with problems involving several variables in standardized situations.

### **OTHER SKILLS AND ABILITIES:**

- Must be able to read and comprehend the text and workbooks to complete the Apprenticeship program.
- Must develop a working knowledge of RUS construction specifications and the National Electric Safety Code.
- Must be capable of understanding and applying all City policies, procedures and safety rules necessary to perform the job.
- Must possess the ability and skill to learn to climb poles and towers.

### **PHYSICAL DEMANDS**

Physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to walk; use hands to finger, handle or feel objects; climb or balance and talk or hear. The employee is frequently required to stand; reach with hands and arms and stoop, kneel, crouch or crawl. The employee is occasionally required to sit.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

The employee must be capable of climbing poles, working from bucket trucks, entering and exiting vaults and manholes, trucks and heavy equipment. Must be physically capable of performing CPR and pole top rescue and must have a keen visual and hearing acuity. Must maintain a business-like personal appearance.

### **WORK ENVIRONMENT**

While performing the duties of this job, the employee is regularly exposed to high, precarious places; outside weather conditions and the risk of electrical shock. The employee is frequently exposed to moving mechanical parts, toxic or caustic chemicals and extreme heat. The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold and vibration. The noise level in the work environment is usually loud.

## **GENERAL COMMENTS**

- All skills and duties described in this job description are not all-inclusive; however, give a general overview of the nature and level of work to be performed in this job classification.
- The position of Apprentice Lineman is a non-exempt position under the Fair Labor Standards Act and is subject to the City's policies pertaining to overtime and premium pay.

***I have read this job description and acknowledge that I can perform the essential job duties of this position with or without accommodation.***

Name (Printed): \_\_\_\_\_ Dated: \_\_\_\_\_

Signature: \_\_\_\_\_